

AGENDA

Meeting: TIDWORTH AREA BOARD
Place: Collingbourne Ducis Village Hall, Chicks Lane, Collingbourne Ducis
SN8 3UH
Date: Monday 21 May 2012
Time: 7.00 pm

Including the Parishes of Chute, Chute Forest, Collingbourne Ducis, Collingbourne Kingston, Enford, Everleigh, Fittleton, Ludgershall, Netheravon, Tidcombe and Fosbury, and Tidworth.

The Area Board welcomes and invites contributions from members of the public. The chairman will try to ensure that everyone who wishes to speak will have the opportunity to do so.

If you have any requirements that would make your attendance at the meeting easier, please contact your Democratic Services Officer.

Refreshments and networking opportunities will be available from 6:30pm.

Please direct any enquiries on this Agenda to Kevin Fielding (Democratic Services Officer), on 01249 706612 or email kevin.fielding@wiltshire.gov.uk

or Mary Cullen (Tidworth Community Area Manager), 01722 434260 or email mary.cullen@wiltshire.gov.uk

All the papers connected with this meeting are available on the Council's website at www.wiltshire.gov.uk

Press enquiries to Communications on direct lines (01225) 713114 / 713115.

Wiltshire Councillors

Chris Williams (**Chairman**)

Mark Connolly (**Vice Chairman**)

Charles Howard

Ludgershall and Perham Down

Tidworth

The Collingbournes and Netheravon

| Items to be considered | Time |
|---|-----------------------|
| <p>1 Chairman's Welcome and Introductions</p> | <p>20 mins</p> |
| <p>2 Appointments (<i>Pages 3 - 18</i>)</p> <p>i.Election of the Chairman To elect a Chairman for the forthcoming year.</p> <p>ii.Election of the Vice Chairman To elect a Vice Chairman for the forthcoming year.</p> <p>iii.Appointments to Outside Bodies and Working Groups. To note that appointments to outside bodies which were made by the Board last year along with any changes as detailed in the attached document will continue for 2012/13.</p> | |
| <p>3 Apologies for Absence</p> | |
| <p>4 Declarations of Interest</p> <p>Councillors are requested to declare any personal or prejudicial interests or dispensations granted by the Standards Committee.</p> | |
| <p>5 Minutes (<i>Pages 19 - 30</i>)</p> <p>To confirm the minutes of the meeting held on 19 March 2012.</p> | |
| <p>6 Chairman's Announcements (<i>Pages 31 - 38</i>)</p> <p>To receive Chairman's Announcements including:</p> <ul style="list-style-type: none"> • Rural Facilities Survey 2012. • Paths Improvements Grants Scheme (PIGS). • Your say on Local Waste Recycling Sites. • Helping People to Live Safely in Their Own Homes. • Locally Themed Agenda Items. | <p>5 mins</p> |

| | | |
|----|--|---------|
| 7 | <p>11 - 19 Commissioning Strategy</p> <p>James Fortune, (Lead Commissioner 13-19, Wiltshire Council) and Wendy Higginson, (Development Service for Young People) to give an update on work undertaken so far to increase the number of people volunteering in Wiltshire Council funded youth centres.</p> | 20 mins |
| 8 | <p>Volunteering in Wiltshire</p> <p>Karen Scott, (Voluntary Development Manager, Wiltshire Council) to update on the work being undertaken with partners to develop and support volunteering in Wiltshire.</p> | 20 mins |
| 9 | <p>Informal Adult Education in Wiltshire <i>(Pages 39 - 42)</i></p> <p>Alistair Cunningham, (Service Director, Tidworth Area Board) to give a presentation on the future provision of informal Adult Education in Wiltshire.</p> | 20 mins |
| 10 | <p>Lord Lieutenant's Event and VCS Awards Ceremony Updates</p> <p>i. Lord Lieutenant's event held on the 1 May 2012, held in the grounds of Salisbury Cathedral.</p> <p>ii. Voluntary and Community Sector Awards Ceremony to be held on Tuesday 2 October 2012 at the Corn Exchange, Devizes.</p> | 10 mins |
| 11 | <p>Updates from Town and Parish Councils, the Police, the Army, NHS, TCAP and other Partners <i>(Pages 43 - 48)</i></p> <p>To receive any updates.</p> | 20 mins |
| 12 | <p>Update on Issues Raised</p> <p>An update from the Community Area Manager regarding issues raised.</p> | 5 mins |
| 13 | <p>Community Area Grants</p> <p>i. To report on grant applications funded during the 2011/12 financial year.</p> <p>ii. Grant funding 2012/13.</p> <p>iii. To determine any applications for Community Area Grants.</p> | 5 mins |

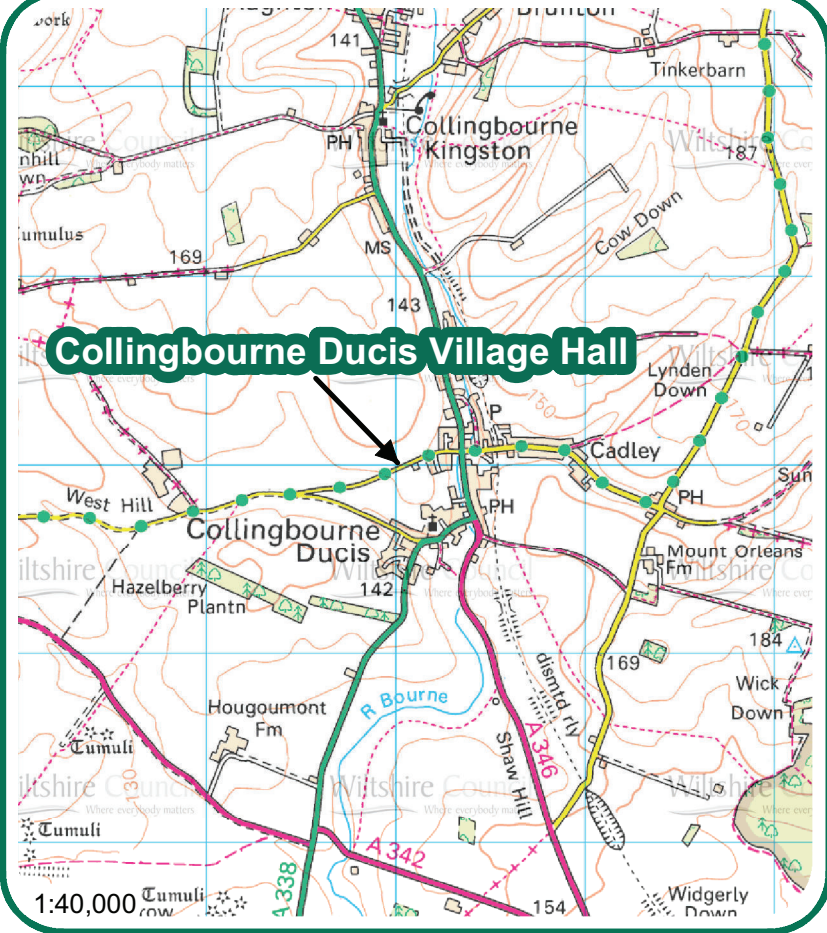
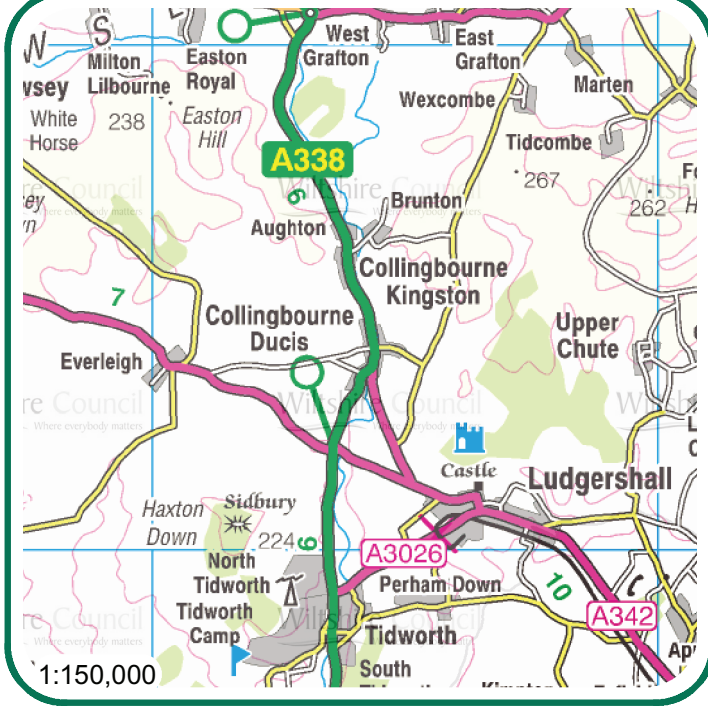
Grant application packs for the Community Area Grants Scheme are available from the Community Area Manager or electronically at:

<http://www.wiltshire.gov.uk/communityandliving/areaboards/areboardscommunitygrantsscheme.htm>.

14 **Date of Next Meeting, Forward Plan, Evaluation and Close**

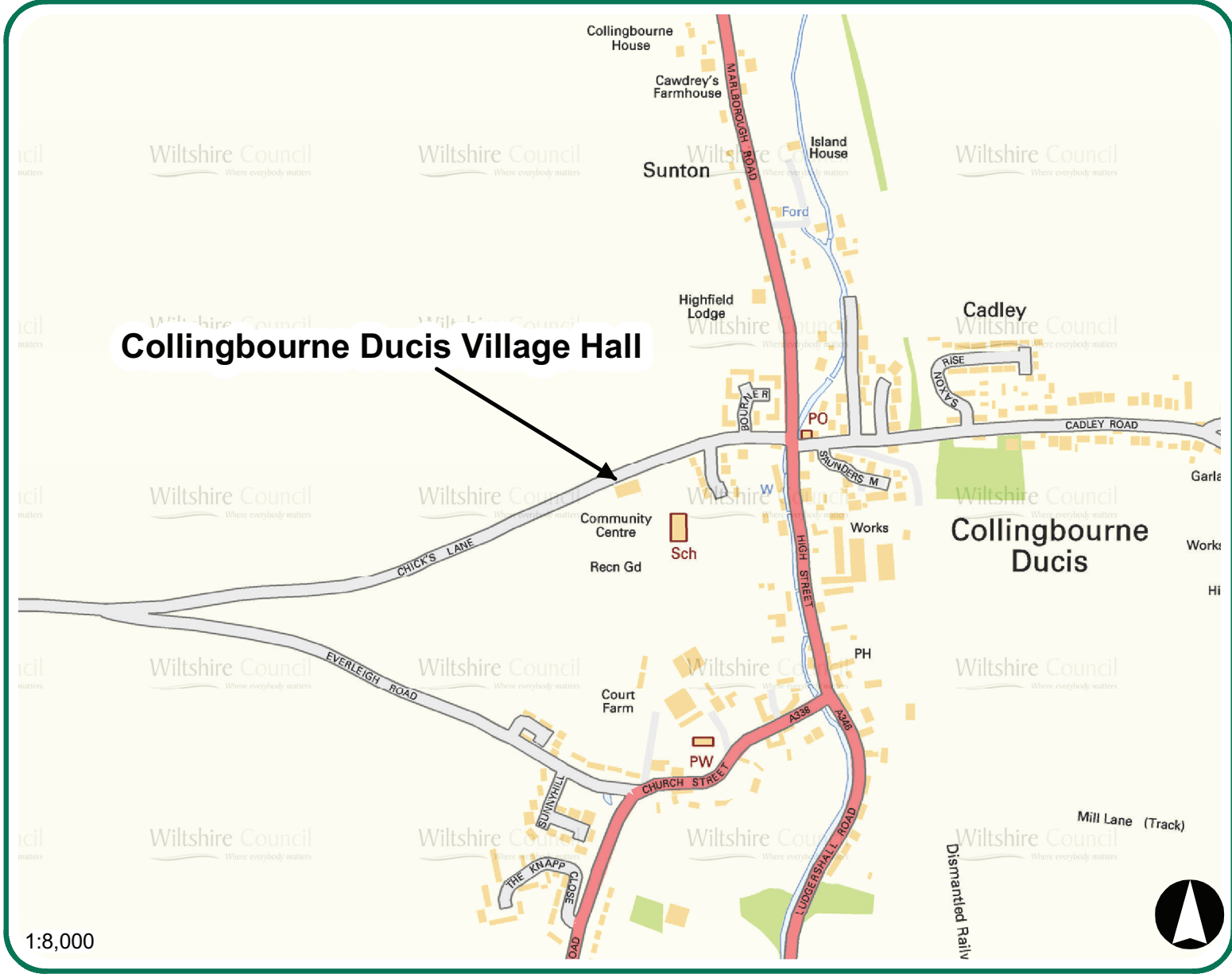
5 mins

The next meeting of the Tidworth Area Board will be on Monday 16 July at Enford Village Hall.



Collingbourne Ducis Village Hall
 Chicks Lane
 Collingbourne Ducis
 SN8 3UH

Wiltshire Council
 Where everybody matters



Tidworth Area Board
21 May 2012

Appointments to Outside Bodies and working groups 2012/13

1. Purpose of the Report

- 1.1. To note the appointments to Outside Bodies and Working Groups as set out at Appendix A, which will continue for the forthcoming year 2012/13, unless the Board wishes to make any changes.

2. Background

- 2.1. The Area Board appointed to Outside Bodies at its inaugural meeting in 2009. These appointments will continue for the duration of Councillors' current terms of office, unless the Board determines otherwise.
- 2.2. Similarly, other appointments have been made to Working Groups, such as the Community Area Transport Group (CATG). These appointments will also continue until 2013.

3. Main Considerations

- 3.1. All Area Boards have appointed Community Area Transport Groups (CATGs), which operate as informal working groups making recommendations to the Area Board for approval. Terms of reference are set out at Appendix C. It should be noted that the establishment of the CATGs, along with the delegation of the relevant budget to Area Boards, was a delegation of authority from the Cabinet Member for Highways, and so the Terms of Reference for these cannot be amended.
- 3.2. Some Area Boards have also established Shadow Community Operations Boards to discuss and facilitate the development of Campus proposals. Similarly, these Groups have been established as part of the Council's corporate programme for Campuses, and so the Terms of Reference cannot be amended.
- 3.3. Some Area Boards have established other Working Groups to consider and address local issues. Where these have Terms of Reference, this is for the Area Board to determine and amend where required.

4. Financial and Resource Implications

- 4.1. None.

5. Legal Implications

- 5.1. Some appointments carry responsibilities and duties, for example, those which involve becoming a trustee. Councillors are advised to seek advice on individual appointments if required.
- 5.2. [Protocol 3](#) in the Council's [Constitution](#) sets out Guidance to Members on Outside Bodies.

6. Environmental Impact of the Proposals

- 6.1. None.

7. Equality and Diversity Implications

- 7.1. None.

8. Delegation

- 8.1. Under Wiltshire Council's constitution (Part 4, paragraph 5), appointments to Outside Bodies will be made by the Leader of the Council, Cabinet, Area Boards or a meeting of group leaders, as appropriate. By convention, appointments to Outside Bodies which operate within the boundary of a community area are made by the relevant Area Board.
- 8.2. The appointment of Councillors to working groups operating under the Area Board is a matter for the Area Board to determine.

9. Recommendation

- 9.1. The Area Board is requested to:
 - a. note the appointments to Outside Bodies as set out at Appendix A, and to agree any changes required.
 - b. agree to reconstitute the Working Group(s), and to agree to re-appoint to Working Group(s) as set out at appendix B
 - c. note the Terms of Reference for the Working Group(s), as set out at Appendix C.

Report Author:

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Appendices:

Appendix A – list of appointments to Outside Bodies

Appendix B – list of appointments to Working Group(s)

Appendix C – Terms of Reference for Working Group(s)

Unpublished background documents relied upon in the preparation of this report

None.

| Appointed By | Outside Body Title (A to Z) | Why Rep Needed | Organisation aims | Meeting schedule | Voting rights | Reps needed | Rep |
|-----------------------|---|---|---|---|---|--|--|
| Area Board - Tidworth | Community Area Transport Group (CATG) | The CATG needs to obtain the views of local councillors on highways priorities within their area. | To consider priorities for highways projects in the community area and to make recommendations to the Area Board. | Every 8 weeks in the community area | Yes but the group is only able to make recommendations to the Area Board. | At least one member of the Area Board and consisting of up to 10 people from the Town and Parish Council and Community representatives | |
| Area Board - Tidworth | Shadow Community Operations Board | To oversee the community campus project and make recommendations to the relevant Area Board. | To maintain an overview of the community campus project including design of the building and discussing which services should be located within the building. | Monthly meetings in the locality | Yes | 1 | <ul style="list-style-type: none"> • Wiltshire Council Officer x1 - Transformation Team Officer Rachel Goff, agreed deputy - Transformation Team Officer. • Area Board Representative x1 - Cllr Charles Howard. • Town/Parish Council x1 - Cllr Barry Crane. • Education and Young People x1 - Julie Tremlin. • Wider Community x1 - Sgt Mark Freeman, agreed deputy - David Wildman. • User and Community Groups x3 – Andrew Connolly, Tony Pickernell & Col Paddy Tabor. |
| Area Board - Tidworth | Tidworth Community Area Partnership | To inform on the development of the Community Area Plan | Development of the Community area Plan | Normally every 6-8 weeks | No | 1 | Cllr Chris Williams |
| Area Board - Tidworth | Tidworth Leisure Centre Executive Committee | KDC - Beard + Deputy (Howard) | Issues relating to sporting facilities in Tidworth | Quarterly | - | 1 | Cllr Charles Howard |
| Area Board - Tidworth | Ludgershall & Tidworth Youth Action Group (YAG) | So young people can present ideas to councillors and council | Youth issues and democracy | 4 meetings per year | Yes | Up to 2 | Cllr Mark Connolly |
| Area Board - Tidworth | Wellington Academy Governing Body | To welcome the growing involvement of the local community within the school | Oversee overall strategy for the Academy's development, including finance - and support the Principal in delivering the vision for the school | Full Governors meeting x 3 per year, Children Family & Community Committee x 3 per year. All meetings at the Wellington Academy | Yes | 1 | Cllr Mark Connolly |

Appointments to Working Groups **Tidworth Area Board**

Community Area Transport Group:

- Cllr Chris Williams, Cllr Mark Connolly and Cllr Charles Howard

Shadow Community Operations Board (COB):

- Cllr Charles Howard

COMMUNITY AREA TRANSPORT GROUP (CATG)

TERMS OF REFERENCE

Membership of the CATG

The CATG will normally be made up of not more than 10 members from the following groups:

- Members of the Area Board
- Town and Parish Council representatives
- Community representatives

Representatives should act as a conduit between their organisations and the CATG by putting forward the views of the body they represent and providing feedback to its members regarding the work of the CATG. The group members will also need to be mindful of the needs of the community area as a whole when making their recommendations, as not all councils and groups can be represented on the CATG.

Recommendations to the Area Board will usually be reached by consensus but if necessary these can be agreed by a show of hands by those representatives present at the meeting.

The group will normally be chaired by a Wiltshire Councillor. Membership of the CATG will cease when a member ceases to hold the stated office as when first appointed.

The CATG may invite representatives from local organisations to its meetings to give technical advice or to share pertinent local knowledge on projects in the area.

Appointment of CATG Members

Appointment of members to the CATG will normally be agreed at a full meeting of the Area Board. Membership may be varied, with the agreement of the Area Board Chairman, subject to approval at the next full Area Board meeting.

Where required for flexibility, the Area Board may appoint an unnamed representative of an organisation to the CATG (e.g. Town/Parish Council or Community Area Partnership) to ensure that the organisation is always represented at meetings. However it is preferred that the same representative attends if possible to ensure consistency of membership.

Media Relations

Members of the CATG must not issue press statements on behalf of the Area Board.

Any press statements about the work of the CATG should be agreed between the Chairman of the CATG and the Chairman of the Area Board.

Meetings

It is recommended that the CATG meet at least four times a year. Meetings are intended to be limited to the Membership set out above, and is open to other members of the Area Board who wish to attend. It can be open to public if the Area Board wishes to do so. It should be noted that CATG is not a constitutional or decision making body and hence proceedings will not be minuted by Democratic Services.

Officer Support

Meetings will be attended by relevant officers from Wiltshire Council including a senior transport planner, a senior traffic engineer and a local highway maintenance engineer as necessary.

Terms of Reference

The CATG has no formal decision making authority on operational matters or budget expenditure but acts as an informal discussion forum making recommendations to the Area Board. Recommendations must be agreed at a full CATG meeting before being brought to the next Area Board for approval.

The CATG's terms of reference are set out at Appendix A:

Terms of Reference

1. Small scale transport schemes – discretionary funding

To make recommendations to the Area Board to determine priorities and levels of expenditure required for small scale transport schemes in the community area. A discretionary highways budget has been allocated to the board by the Cabinet Member for Highways and Transport. The funding allocation is for capital funding and can only be used to provide new and improved highway infrastructure. It is suitable for schemes that improve safety, increase accessibility and sustainability by promoting walking, cycling and public transport and improve traffic management. It cannot be used to fund revenue functions such as maintenance schemes or the provision of passenger transport services. Schemes considered by the CATG should have first been raised through the community issues system and endorsed by the relevant town or parish council.

In choosing their local transport schemes Area Boards will need to be mindful of the priorities of the Local Transport Plan and the likely availability of future funding for implementation.

(Cabinet Member Decision HT-021-10)

2. Small scale transport schemes – substantive funding

To submit bids for funding from the centrally held substantive funds. A scheme qualifies as substantive if the estimated cost is in excess of the total discretionary amount available.

(Cabinet Member Decision HT-026-11)

3. Speed Indication Devices

To make recommendations to the Area Board as to the locations for speed indicator devices (SIDs) in line with the guidance issued by the Cabinet Member for Highways.

(Cabinet Member Decision HT-023-11)

4. C & UC roads speed limit review

To make recommendations to the Area Board as to the priority routes for review on C Class and unclassified roads in accordance with the guidance issued by the Cabinet Member for Highways.

(Cabinet Member Decision HT-027-11)

5. Waiting restrictions

To make recommendations to the Area Board regarding waiting restrictions in areas where the Town or Parish Councils do not wish to undertake this function.

(Cabinet Member Decision HT-031-11)

6. Other decisions

To make recommendations to the Area Board regarding any other local highways issues when requested.

CAMPUS AND OPERATIONAL DELIVERY PROGRAMME

Campus & Operational Estate Management Workstream

Draft Terms of Reference for Shadow Community Operations Board

1 Background

On 15 February 2011 Wiltshire Council's Cabinet approved the implementation of the Campus and Operational Delivery Programme. The Programme will:

- Work with local communities to develop, facilitate and deliver community campus buildings across Wiltshire which seek to co-locate existing Council and partners services in one accessible location (or possibly more if appropriate) in a community area.
- Carry out the development of campus facilities in line with the Campus and Operational Management workstream principles (noted in section 2 of this document).
- Implement the Preliminary Management Project which will test the potential to develop some form of community driven strategic non -profit distributing organisation to deliver and support public services across Wiltshire.

Some of the benefits that the Council is seeking to achieve from a campus are:

- Accessible facilities that accurately reflect the specific needs of the local area being served.
- Reducing the Council's estate producing an estimated 40% reduction in operational costs across all estate (this is an estimation based upon an initial assessment of the impact of the Workplace Transformation Programme which preceded the Campus and Operational Delivery Programme).
- Combining point of contact arrangements and improving accessibility to services.
- Developing and providing sustainable and energy efficient buildings.
- Ensuring long term flexibility in terms of the use of space is fundamental to the design.
- Developing the synergies between the management of individual services at a community level.
- Working with communities to develop a coherent and effective volunteering policy relevant to the local campus.
- Reducing the current overall risk to the Council from aging, disparate and inefficient buildings.
- Increased, beneficial and sustainable partnership working.

Fundamental to the successful implementation of the programme is the commitment to empower local people to have a direct influence on the delivery of public services in their area. This supports the concepts of Localism and the decentralisation of decision making to local communities.

The Preliminary Management Project will initially be focused on Corsham, Melksham, Pewsey, Tisbury and Wootton Bassett. This will encompass the creation of Shadow Community Operations Boards, reporting into the Area Board who will make final recommendations to Cabinet for their consideration. The Shadow Community Operations Boards, will, subject to the agreement of the Area Board, take on a key role in coordinating and leading communications, influencing, and local engagement. This will cover areas such as the consultation processes, commenting on facility design and development and the ongoing indirect management and strategic planning of the resulting campus facility.

The preliminary management project will be in place from April 2011 through to April 2013 unless the Council determines otherwise.

2 Campus Management Principles

The Shadow Community Operations Board will need to work with the Council and its partners to ensure that the following approved principles are delivered:

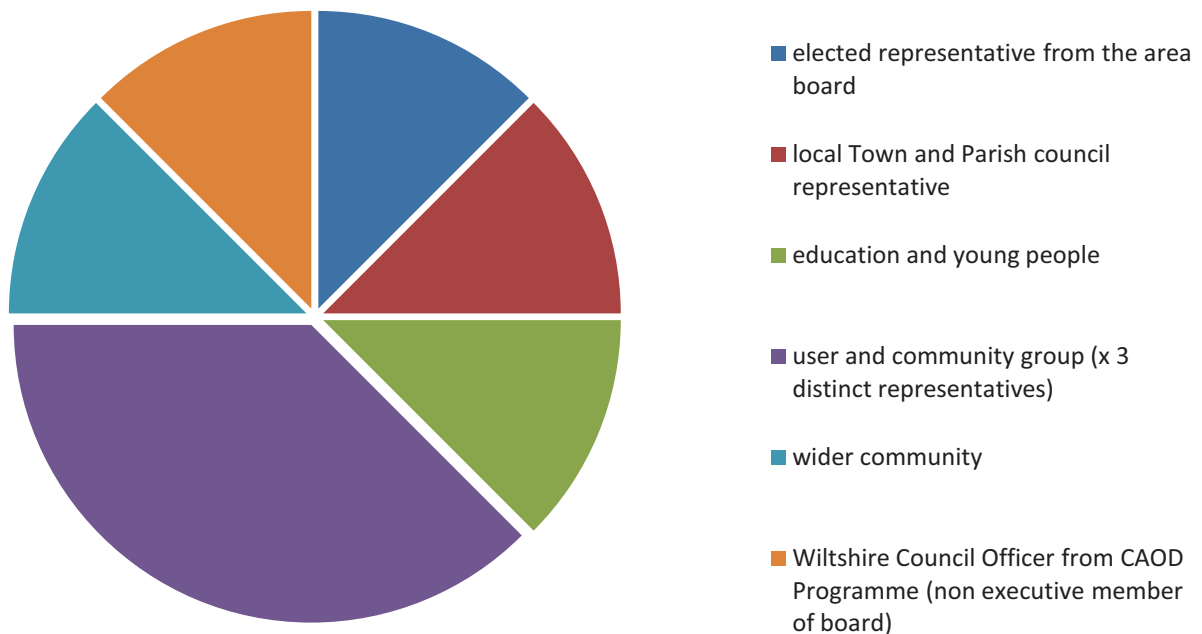
- (i) Create an environment which empowers local people to directly influence the delivery and improvement of unique needs based services in their community.
- (ii) Ensure a singularity of vision to enable local needs to be foremost in strategic planning and operational service delivery.
- (iii) Be proactive in meeting economic challenges and widen the scope for investment in services and assets.
- (iv) Share the accountability for service delivery with the community and partners.

Version3 – 5/4/11

- (v) Secure a sustainable and innovative form of management that complements the evolving national context of the localisation of service delivery.
- (vi) Promote social inclusion and resilience by increasing accessible opportunities for volunteering and community involvement
- (vii) Make specific provision for accessible opportunities for partnership working.
- (viii) Provide accessible local decision making processes and governance structures.
- (ix) Provide opportunities for a consistent and sustainable support network for the voluntary and community sector in Wiltshire.
- (x) Provide a consistent strategic vehicle for all services in a locality that is financially robust and able to respond to the changing face of the public and community service delivery rather than a range of competing initiatives based on existing service models.

3 Membership

The shadow community operations board membership will be determined by the Area Board and should consist of an appropriate, mutually agreeable representative from the following broad sectors of the local community area:



- (i) There will be one representative for each party identified.
- (ii) The board will need to nominate a chairperson at its inaugural meeting.
- (iii) The board will need to determine if the suggested representation appropriately reflects the description of the party.
- (iv) There will be up to three representatives identified by the user and community group sector and approved by the Area Board. Such representatives should be selected so as to ensure proper representation from distinct interest groups within that sector.
- (v) The Wiltshire Council liaison representative will be an officer from the Campus and Operational Delivery Programme team and will be invited to sit on the board as a non-executive party.
- (vi) Each party should endeavour to be represented at each formal meeting.
- (vii) Each executive party will have equal rights.

4 Roles and responsibility

4.1 Community leadership & engagement

- (i) On behalf of the Area Board, provide effective community leadership and accountability for the preliminary management project and ensure the workstream principles are met.
- (ii) As required by the Area Board, to effectively manage the communications of the project within the community area and to liaise with the officer working group to ensure any locally focused communications plan complements the wider strategic communications plan.

- (iii) To make representation to the Area Board based on ongoing community engagement and consultation to determine or recommend levels of services provided within each phase of the project.
- (iv) To work with the Area Board to identify local partners and facilitation and support of sustainable partnership working.

4.2 Responsibility for outcomes

- (i) To define community need and make recommendations to the Area Board over facility specification and operations.
- (ii) Support the Area Board in the delivery of the campus building.
- (iii) On behalf of the Area Board develop, and subject to future cabinet approval, implement a local volunteering strategy (specific framework for the engagement and management of volunteers) to support the campus.
- (iv) Influence the campus design and specification where appropriate by recommendation to the Area Board
- (v) Positive engagement in the ongoing strategic planning, programming and operation of the campus

4.3 Project coordination and reporting

- (i) To develop a community led action plan that clearly sets out the approach the shadow board will take and seek Area Board approval for this
- (ii) To assist the Campus and Operational Delivery Team in developing, managing and monitoring the progress and delivery of an action plan
- (iii) To assess any potential risks and advise the Campus Management Working Group and Area Board accordingly.
- (iv) To develop a marketing plan and strategy, to be supported by the Council, that sets out the proposed approach to maximising sustainable community use of the campus facility, subject to approval by the Area Board and Wiltshire Council Cabinet
- (v) To ensure a co-ordinated community approach to the engagement, development and operation of a campus facility.
- (vi) To report progress and make recommendations to the Area Board and officer working group for improved services, community orientated services based upon need, facility development and local opinion
- (vii) Partner role in the wider not for profit distributing management options and governance appraisal

4.4 The role of Wiltshire Council

- (i) The ultimate responsibility for all service delivery and responsibility for the delivery of the Campus will remain with the Council for the duration of the preliminary management project.
- (ii) There may be elements or decisions required within the preliminary management project that will need to be determined by elected members of the Area Board or Cabinet following recommendation to them by the Area Board
- (iii) The Council will endeavour to support the approach the Shadow Community Operations Board takes where that approach supports the principles set out in section two of this document and has been supported by the Area Board

5 Outcomes

- (i) The local community and partners in the widest sense are informed and proactively engaged with the process of delivering and the future operation of a community campus.
- (ii) The community campus is delivered within the timescales set, with full proactive engagement from the local community and the service delivery meets local needs.
- (iii) The community-led aspect of campus delivery is clearly defined, managed and continually assessed to ensure maximum use of the facility by the local community and continued engagement in concept of local people directly influencing the delivery of local services.

6 Confidentiality

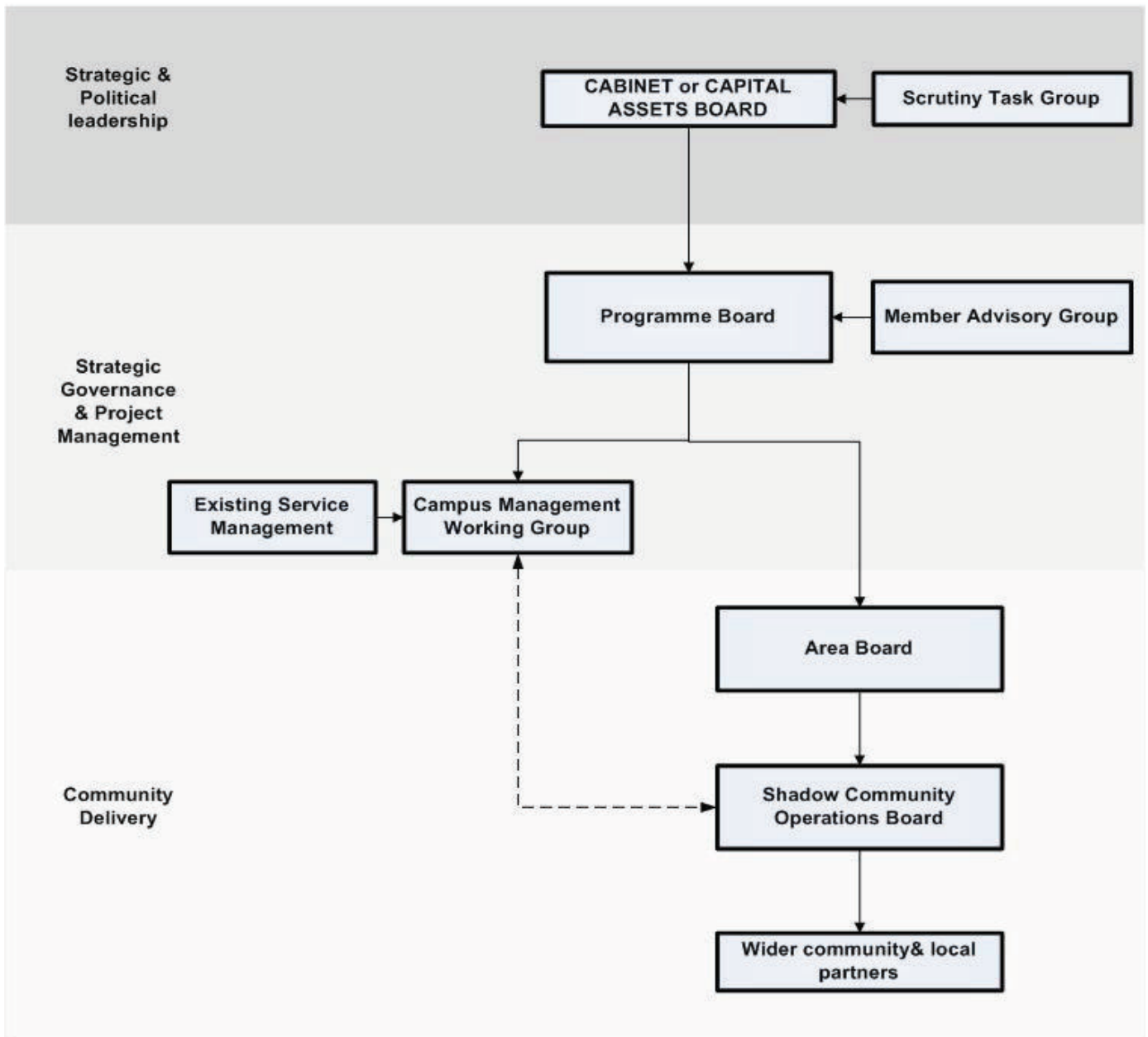
Whilst most information provided by the council or other participants or partners will be non-confidential in nature there may be occasions when due to the commercial nature of discussions or where matters are relevant to policy development by the council, it may request that individual information or items are confidential. Should any participant be unable to respect this request they must absent themselves from the meeting prior to discussion and consideration of the relevant item.

7 Governance Arrangements

The project remit currently extends up to April 2013. Prior to this there is a need to implement an interim governance structure that provides an appropriate framework to operate. It should be noted that managerial responsibility for operations, health and safety, staff etc remains with the Council for the duration of the project however there is scope for the Shadow Community Operations Board to influence, plan and programme services, subject to Cabinet approval following a recommendation from the Area Board. A chart showing the relationships between the various parties is noted below.

- (i) The Shadow Community Operations Board will meet as necessary and as determined by the Board.
- (ii) The Shadow Community Operations Board will be chaired by a representative elected by the Board.
- (iii) The Shadow Community Operations Board will report to the Area Board, but where request to do so by the Area Board, may provide advice directly to the Campus Management Working group, which is a cross departmental officer team coordinated by the Campus and Operational Delivery Programme.
- (iv) The administration of the Shadow Community operations Board will be the responsibility of the Board itself.
- (v) There may be occasions whereby sub-groups of the Shadow Community Operations Board will be necessary. In this instance any sub-group will report directly to the Shadow Community Operations Board in governance terms.

Preliminary Management Project Governance Arrangements



MINUTES

Meeting: TIDWORTH AREA BOARD
Place: Memorial Hall, Andover Road, Ludgershall, SP11 9LZ
Date: 19 March 2012
Start Time: 7.00 pm
Finish Time: 9.00 pm

Please direct any enquiries on these minutes to:

Kevin Fielding (Democratic Services Officer), Tel: 01249 706612 or (e-mail) kevin.fielding@wiltshire.gov.uk

Papers available on the Council's website at www.wiltshire.gov.uk

In Attendance:

Wiltshire Councillors

Cllr Christopher Williams (Chairman), Cllr Mark Connolly (Vice Chairman) and Cllr Charles Howard

Wiltshire Council Officers

Mary Cullen - Community Area Manager (CAM)
Kevin Fielding - Democratic Services Officer
Alistair Cunningham - Service Director for Economy and Enterprise

Town and Parish Councillors

Tidworth Town Council – Ann Birch & Humph Jones
Ludgershall Town Council – Barry Crane, John Hollis & Owen White
Chute Parish Council – Carolyn Wall
Enford Parish Council – Martin Webb
Everleigh Parish Council – Dennis Bottomley
Netheravon Parish Council – Ian Blair-Pilling

Partners

Wiltshire Fire and Rescue Service – Scott Taylor & Mike Bagwell
Tidworth Garrison – Col Paddy Tabor
Community Area Partnership – Tony Pickernell
Wellington Academy – Andy Scofield
Youth Services – Wendy Higginson
Extended Services – Julie Tremplin

Total in attendance: 55

| <u>Agenda Item No.</u> | <u>Summary of Issues Discussed and Decision</u> |
|------------------------|--|
| 1. | <p><u>Chairman's Welcome and Introductions</u></p> <p>The Chairman welcomed everyone to the meeting of the Tidworth Area Board and gave everybody in attendance the opportunity to introduce themselves.</p> |
| 2. | <p><u>Apologies for Absence</u></p> <p>Apologies for absence were received from Stan Bagwell - Enford PC, Caroline Rowells - Leonard Cheshire Disability, David Wildman – Chamber of Commerce and Ken Beard - Ludgershall TC.</p> |
| 3. | <p><u>Declarations of Interest</u></p> <p>Agenda Item No.12iic Olympic and Jubilee awards to Tidworth & Ludgershall town councils Cllr Mark Connolly – Personal interest, member of Tidworth town council.</p> |
| 4. | <p><u>Minutes</u></p> <p><u>Decision</u></p> <ul style="list-style-type: none"> • The minutes of the 16 January 2012 meeting were agreed as a correct record and signed by the Chairman. |
| 5. | <p><u>Chairman's Announcements</u></p> <p>The following announcements were briefly mentioned:</p> <p>Lord Lieutenant's Event – 1 May 2012 The chairman advised that the Millenium Tapestry currently on display in the Memorial Hall would be taken to the event and would be on display in the Tidworth Community Area tent, the Enford Camera Club were expected to attend the event as well as a display of items of local memorabilia which Tony Pickernell was providing.</p> <p>The Localism Act The report included in the agenda pack was noted.</p> |
| 6. | <p><u>Great Western Ambulance Service - response times</u></p> <p>Liam Williams – Director of Nursing Operations and John Oliver -</p> |

Communications Department, Great Western Ambulance Service gave a presentation that outlined how the GWAS responded to emergency calls.

Points made included:

- That an eight minute response time was standard for the GWAS as a whole.
- The GWAS had a high level of clinical skill mix in its vehicles and control room.
- Resources were deployed where most likely to be needed.
- Responding to low-activity (rural) communities was a challenge faced by the GWAS.
- In the Ludgershall & Tidworth area the GWAS responded to some 342 “red” calls, (response in 8 minutes) during April – December 2011, which equated to 1.24 calls/day.
- Good to see community defibrillators being established across the county.
- Great Western Ambulance Service was planning a partnership with South Western Ambulance Service, which would make more resources available for frontline services as well as capitalising on SWAST’s experience of providing services to rural areas.

Question raised from the floor included:

- Would the new service have to cover to large an area?
a.No, the new service would reduce back office staff, which would free up more staff for frontline services.
- Why can’t Ludgershall Fire Station be used to deploy ambulances from?
a.The Fire Service are co-responders, GWAS will look into this, although they have been in discussions with the Army with a view to locating Ambulances at the Tidworth garrison medical centre.
- Should the public be better educated in what is important when phoning for an ambulance.
a.Yes, some calls made could be dealt with by Surgeries or NHS Direct etc.

The Chairman thanked Liam Williams and John Oliver for their presentation.

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| 7. | <p><u>Community Area Transport Group (CAT-G) -update</u></p> <p>Cllr Mark Connolly gave the CAT-G update, a report was included in the agenda pack.</p> <p>Points made included:</p> <ul style="list-style-type: none"> • Funding. • Schemes proposed for 2012/13. • C Class and Unclassified Roads Speed Limit Reviews. • SID allocation. • Contentious HGV signs at Devizes. <p>Decision</p> <ul style="list-style-type: none"> • That the Area Board notes the CATG funding position, the balance carried forward to 2012/13 and the allocation for the new financial year. • That the Board approves the allocation of £5950 to the traffic calming scheme at Cadley Road, Collingbourne Ducis, subject to the Parish Council funding the remaining £2,000 required. • The Board approves in principle funding for provision of a bus stop at Harefield Crescent, Netheravon, subject to new costings being provided, to be formalised at the next Area Board. • The Board agrees the C32 and C9 roads are put forward for Speed Limit Review • The Board agrees the SID site deployment programme for 2012/13. • The Board delegates future decisions on SID deployment to the CATG. • The Board approves the sending of letters as attached to the CAT-G report at Appendix B, regarding the contentious HGV signs at Devizes. <p>The Chairman thanked Cllr Connolly for his update.</p> |
| 8. | <p><u>Tidworth Voices - DVD</u></p> <p>An extract from the Tidworth Voices DVD, which highlighted the experiences of wives of servicemen based at the Tidworth Garrison was shown.</p> <p>It was agreed that the DVD was a very useful piece of work which highlighted a group who are probably overlooked in the Area Board process and gave a great view of service life from the wives prospective.</p> <p>The Chairman thanked Mary Cullen for her efforts in putting the DVD together.</p> |

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| 9. | <p><u>Community Operations Board - update</u></p> <p>Cllr Charles Howard outlined the proposed membership of the Tidworth Shadow Community Operations Board that would oversee the establishment of a Tidworth community campus.</p> <p>The table below lists the proposed membership.</p> <p>Wiltshire Council Officer x1 - Transformation Team Officer Rachel Goff, agreed deputy - Transformation Team Officer.</p> <p>Area Board Representative x1 - Cllr Charles Howard.</p> <p>Town/Parish Council x1 - Cllr Barry Crane.</p> <p>Education and Young People x1 - Julie Tremlin.</p> <p>Wider Community x1 - Sgt Mark Freeman, agreed deputy - David Wildman.</p> <p>User and Community Groups x3 – Andrew Connolly, Tony Pickernell & Col Paddy Tabor.</p> <p>Decision</p> <ul style="list-style-type: none"> • The proposed membership was ratified by the Tidworth Area Board. <p>The Chairman thanked Cllr Howard for his update.</p> |
| 10. | <p><u>Waste Site Allocation Clarification</u></p> <p>Cllr Mark Connolly and Alistair Cunningham gave a brief update on waste site allocation within the community area.</p> <p>Points made included:</p> <ul style="list-style-type: none"> • A waste site would not be sited on the Castledown Business Park. • Since the Allocation consultation had concluded, it had been established that most of the site at Everleigh was in fact owned by Wiltshire Council. • Wiltshire Council had no plans to site a strategic waste site at Everleigh. • The Everleigh site would be better suited for use as a household recycling centre. • That the Environment Agency had clarified that the aquifer was in fact |

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| | <p>highly vulnerable.</p> <ul style="list-style-type: none"> • There was still the possibility of siting a household recycling centre at Somme Road, Tidworth. <p>The Chairman thanked Cllr Mark Connolly and Alistair Cunningham for their update.</p> |
| 11. | <p><u>Updates from Town and Parish Councils, the Police, Wiltshire Fire & Rescue Service, the Army, NHS, TCAP and other Partners</u></p> <p>To receive any verbal updates, in addition the following written updates were attached to the agenda:</p> <p>Wiltshire Police The written update was noted.</p> <p>Wiltshire Fire & Rescue Service Scott Taylor & Mike Bagnall, Wiltshire Fire & Rescue Service gave a presentation to outline proposed operational changes.</p> <p>Points made included:</p> <p>The Need for change</p> <ul style="list-style-type: none"> • The Fire & Rescue Services were looking to create a Fire Service for the future. • Review its current service delivery. • The Comprehensive Spending Review (CSR 2010) had delivered a 25% cut in formula grant for the Fire and Rescue Service nationally. <p>Proposed change</p> <ul style="list-style-type: none"> • A salary system for retained staff. • To alter the whole time duty systems, altering shifts to run from 7am-7pm. • Create communities for service resilience. |

Special Appliances

- Reviewing of specialist appliance locations.
- Specialist vehicles.
- Modernisation of the current fleet of appliances.
- Review current service delivery.

Points made from the floor included:

- Will stations be closed under the proposals?
a.No, stations would remain as they are, no frontline appliances would be lost.
- Are any other fire services working under the proposals put forward tonight?
a.Yes, Lancashire, Kent and Dorset.
- Would retained fire fighters lose out financially under the new proposals?
a.No, pay would be enhanced to counter this, Wiltshire Fire & Rescue Service were looking to become a primary employer.

An interactive vote was taken to gauge how people felt about the proposals, which showed that 59% of the meeting agreed with their implementation.

The Chairman thanked Scott Taylor & Mike Bagnall for their update.

The written update distributed with the agenda was noted.

NHS Wiltshire.

The written update distributed with the agenda was noted.

Tidworth Garrison - Col Paddy Tabor.

- Around four thousand members of the Tidworth garrison would be leaving to take up postings overseas during March 2012.
- Netheravon West Camp is due to close on the 30 March 2012.
- Work on a new garrison theatre had started, this was a major project with

some six-seven million pounds being spent on it.

- A new wing at Tedworth House is expected to be open from September 2012.
- This year's Rundle Cup polo match would be held on Saturday 14 July.
- Viola Water had advised that no immediate water shortages were anticipated.

Tidworth Community Area Partnership – Tony Pickernell.

- TCAP now have a regular spot on Castledown Radio.
- The new community plan is underway with the household survey nearly completed.
- Members were needed for the TCAP Communications theme group.
- The cut off date of nominations for the 2012 Community Awards which would be held at the Wellington Academy on Friday 6 April 2012 was Friday 30 March.

Wellington Academy – Andy Scofield

- Army Welfare staff would be working with the Wellington Academy in light of the major deployment during March 2012.

Ludgershall Town Council

- Planning was on-going for the Olympic Torch and Jubilee celebrations.

Tidworth & Ludgershall Young People – Wendy Higginson

- Recent street based youth work in Tidworth was well received.
- Good work being carried out on Sexual Health and Alcohol Awareness.
- This year's summer youth programme is currently being planned.
- Peer mentoring training at the Wellington Academy which looked at smoking was well received.

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| | <p>4 Children – Betty Dobson</p> <ul style="list-style-type: none"> • Support would be available for the families of soldiers involved in the March deployment, sessions were planned to start at the end of March. <p>Castledown Radio – Baz Riley</p> <ul style="list-style-type: none"> • Castledown Radio were putting together a request show for the deployed soldiers. <p>The Chairman thanked everybody for their updates.</p> |
| 12. | <p><u>Community Area Grants</u></p> <p>The Wiltshire Councillors considered three applications seeking 2011/2012 Community Area Grant Funding.</p> <p>Decision St Andrew’s Parochial Church Council were awarded £570 towards improving community facilities</p> <p>Reason The application demonstrates a link to the Tidworth Community Plan 2003-13 which notes the ongoing need for community facilities and services across the Tidworth community area.</p> <p>Decision Ludgershall Skate Park Committee were awarded £5,000 towards developing a skate park.</p> <p>Reason The application meets the Community Grants criteria in provision of services and facilities across the community area, to meet the needs of young people.</p> <p>Member Led Area Board Projects</p> <p>Decision Support to Summer Activities Programme run by Extended Services – sponsored by Cllr Chris Williams - awarded £3,500.</p> <p>Decision Support to represent Tidworth Community area at the Lord Lieutenants event – sponsored by Cllr Mark Connolly - awarded £2,000.</p> |

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| | <p>Decision Support to Tidworth & Ludgershall Jubilee/Olympics celebrations – sponsored by Cllr Charles Howard - awarded £5,000.</p> <p>Youth Initiatives Funding</p> <p>Decision Collingbourne Scout Group Club relaunch-resources to support relaunch - awarded £648.</p> <p>Decision Cheeky Monkeys Playgroup, soft play area - awarded £1349.99.</p> <p>Decision Extended Services Primary Cluster Arts project to produce Jubilee/Olympic silk banners - awarded £1,000.</p> |
| 13. | <p><u>Date of Next Meeting, Forward Plan, Evaluation and Close</u></p> <p>The Chairman thanked everybody for attending and advised that the next meeting of the Tidworth Area Board would be held on Monday 21 May 2012 at Collingbourne Ducis Village Hall.</p> |

Rural Facilities Survey 2012

The rural facilities survey maps the services and amenities available to rural communities within the Wiltshire Council area. The survey has been carried out since 1976, painting a picture of some 233 rural settlements in the county of Wiltshire across 35 years. This gives us a wealth of data to support local communities in rural parts of the county and allows us to track changes in facilities including education and childcare services, local health facilities, food shops, spiritual and leisure facilities and public transport. In recent years, the survey has also examined access to services such as broadband internet connections and mobile phone coverage. There has been a significant decline in a number of basic facilities since 1976. The number of settlements with primary schools has decreased by around 30%, while around two thirds of villages have lost their general food shop. Less than half of settlements in 2008 retained the Post Office they had in 1976. Public transport, however, has improved vastly over the period of the survey. The most recent survey was carried out in 2008 and a report outlining the results and trends revealed can be seen on the intelligence network website¹ along with an update taking into account the changes to the Wiltshire County Community Area boundaries that occurred in April 2009.

The survey is repeated around every three years and the latest survey is scheduled to be carried out during Spring 2012, (surveys went out on the 13 April). Over the coming weeks, the survey will be posted out to the parish clerks for the settlements included in the database and their input is critical to making the survey a success. The results will be analysed for all 20 of Wiltshire's Community Areas and the overview report published in the autumn. The results will also form part of the evidence base that will be used to refresh the Joint Strategic Assessment for Wiltshire.

For more information, please contact: Knowledge Management Team, Public Health and Protection Services, Wiltshire Council. Tel: (01225) 713186 or E-mail: research@wiltshire.gov.uk

Paths Improvement Grants Scheme (PIGS)

Do you have an idea to improve access to the countryside or to create new links between settlements in your area?

The Paths Improvement Grants Scheme aims to help local people to make innovative improvements to countryside access in their area. In 2012 around £60,000 will be made available for community led projects.

If you have an idea for a scheme please contact Wiltshire Council's Rights of Way and Countryside Team Michael.Crook@wiltshire.gov.uk or Tel: 01225 713349.

Further details of the scheme are available on the Countryside Access Forum website - www.wiltshirelaf.org.uk

The closing date for applications is Friday 13 July 2012.

Your say on local waste and recycling sites

Following the success of the new improved waste and recycling collection services in Wiltshire, some of the other recycling facilities in Wiltshire are being used less and therefore we are looking to save around £250,000 by making changes to these services. This will help the council to spend more on priority services, such as those for vulnerable adults and children, and roads.

We are now looking for your views on how you use your local recycling facilities and how these savings can be achieved.

Thanks to people in Wiltshire using their blue lidded bins we now recycle more than 700 tonnes of plastic bottles and cardboard every month.

Household recycling centres – summer opening hours

Everyone in Wiltshire can now ask to have a free garden waste collection from the kerbside, making it easy to recycle garden waste from home. During recent summers the household recycling centres have been open until 7pm on Wednesday and Thursday evenings, to help residents to recycle their garden waste in particular. As the new free kerbside collection service will soon be in place it is proposed household recycling centres will go back to normal summer opening, until 5pm, 7 days per week. (This change will affect all sites except Salisbury household recycling centre, Churchfields, where current opening hours are different and will not alter.)



Local mini recycling sites

Paper, glass, cans, clothes, foil, plastic bottles and cardboard are now collected direct from every home in Wiltshire and the use of local mini recycling sites has significantly reduced. In particular we expect sites with plastic bottle and cardboard bins to be used much less, due to the popular new blue lidded bin collections. We therefore propose to remove some local mini recycling sites, whilst keeping a good network for you to use in addition to kerbside collections.

We are proposing to review local mini recycling sites on the following grounds-

- How much recycling is collected from each site
 - Distance from the nearest alternative recycling sites
 - Number of homes the site is serving
 - Ease of use (eg access and parking)
 - Ease of emptying the bins
 - Condition of the site
-
- Amount of flytipping or non-residents' waste dumped.

Have your say

If you would like to comment on these proposals, please complete an online questionnaire at www.wiltshire.gov.uk/consultations or call 0300 456 0102 for a paper copy. **Please reply by 28 May 2012**

Helping People To Live Safely In Their Own Homes

Following extensive consultation and considerable planning, the care and support service is now in place throughout the county provided by Leonard Cheshire, Aster Living, Enara Complete Care and Somerset Care.

This service is now available to over eight hundred Wiltshire residents and is already delivering some really good outcomes for people, some examples of which include:

- Mrs A, who was able to return home after a period in a care home.
- Mr S, able to manage without support following a period of intensive support from a Help to Live at Home provider.
- Mr P was able to return home from hospital, with an intensive support package from a Help to Live at Home provider rather than take the previously traditional route of a nursing home.
- Mr G was withdrawn and uncommunicative, with the implementation of a flexible care package from a Help to Live at Home provider, within two weeks Mr G started referring to his carers by name and holding short conversations. He has now requested to go shopping with a carer once a week, and is able to manage some personal care.

All services are available to everyone in Wiltshire, not just those eligible for support from the Council and contact details for each Help to Live at Home providers below:

Leonard Cheshire Disability
North and east Wiltshire
Tel: 01225 781126

Aster Care Services
East and south Wiltshire
Tel: 01380 829000

Somerset Care at Home
West and north Wiltshire
Tel: 01225 792925

Enara Complete Care Services
West Wiltshire
01225 791015

Wiltshire Medical Services
Tel: 01249 454000

Medequip UK
Tel: 01249 815052

Further service improvements:

- ✓ The **Help to Live at Home telecare response and community equipment services** are being provided by Wiltshire Medical Services (WMS), Medequip UK and Aster Living. These services have already been implemented in West Wiltshire, as part of the Help to Live at Home pilot test and will be introduced across the county in April.

Medequip UK is now the provider for all community equipment aimed at assisting customers to remain independent in their own homes. Community equipment ranges from the more traditional aids such as chair raisers, continence products, hoists etc. to more specialist technology including pendant alarms, fall sensors and pressure relief mattresses.

With an aim to make equipment more accessible Medequip is working closely with the Independent Living Centre in Semington to equip a demonstration suite for customers to visit and will be opening a number of retail units across Wiltshire. In addition Medequip will implement a mobile demonstration and assessment unit, able to visit the whole of Wiltshire.

Telecare customers have specialist equipment in their homes which, in an emergency, triggers an alarm at the Wiltshire Medical Service call centre in Chippenham. This can be responded to in a number of ways; a conversation with the customer via the Telecare equipment, contacting a key holder, or a WMS responder visiting the customer.

A telecare service without the ability to visit customers has restrictions. When an alert is triggered, a standard call centre may be able to do little else, except call an ambulance and which can lead to an inappropriate hospital admission. The benefit of the new telecare response service is that it allows customers to receive the most appropriate response, when they need it.

- ✓ **Specialist financial advice** to people seeking assistance with paying for their care is now available.

Around 40 percent of individuals, who go into residential and nursing care in the county have to finance care themselves as they have savings and assets (including their home) worth more than £23,250. Unfortunately up to 25 percent of these individuals run out of funds, leaving little or no inheritance for loved ones. This may be avoidable in some cases.

Paying for care can be an expensive and open-ended commitment so the council would strongly recommend that customers seek specialist information and advice before making any commitments.

If a customer is currently in receipt of care it is still advisable to seek specialist information and advice as there may be options available to you to protect your interests.

To support people who pay for their own care, Wiltshire Council is working with two independent care fees specialists to help customers make informed choices about their long term care and specifically how they can fund it.

Both of these Specialists are accredited by SOLLA, (Society of Later Life Advisers) through the Later Life Accreditation Scheme:

Ashton Rowan

Care Fee Investments Limited

Telephone: 01225 475359

Telephone: 0845 077 5655

Email: wilts@ashcourtrowan.com
wilts@carefeesinvestment.co.uk

Email:

Web: www.ashcourtrowan.com/financial-planning Web:
www.carefeesinvestment.co.uk

- ✓ The **Customer Reference Group** now has 40 members, 20 of whom have received training and are shortly to hold two coffee mornings for Help to Live at Home customers to hear their views on the service.
- ✓ A **dedicated customer helpline** has been set up for Help to Live at Home issues, this number is staffed 9am-5pm, Monday to Friday on 01225 712553.

Locally Themed Agenda Items

The Tidworth Area Board are keen to bring more locally themed agenda items to their meetings. If you have something that you feel needs to be discussed then please contact Mary Cullen (Community Area Manager, Tidworth Area Board).

Telephone: 01722 434260 or E-mail: mary.cullen@wiltshire.gov.uk

INFORMAL ADULT EDUCATION IN WILTSHIRE

What is Informal Adult Education?

1. Informal adult education (also known as informal adult and/or community learning) refers to courses which are offered as leisure activities and not those which are focused on developing basic skills or qualifications relating to employment.

Why should we be concerned about Informal Adult Education?

2. Informal Adult Education contributes to economic and social well-being in communities. It can help with a variety of objectives including:
 - adult social care
 - health and well-being
 - crime reduction and community safety
 - democratic engagement
 - economic development.

What does Wiltshire Council do?

3. Currently, Wiltshire Council offers informal adult education through public libraries, its Family Learning Team and at Urchfont Manor College (which is due to close in September 2012).

Who else is involved?

4. Other providers who offer informal adult education include Wiltshire College, the Workers' Educational Association and Learning Curve, in addition to which there is a huge range of activities organised by groups and individuals taking place in communities across the county.

Does the council have to provide it?

5. Informal Adult Education is a non-statutory service for a local authority meaning that the council is able to decide the extent of its involvement in the planning and provision of the service.
6. Local Authorities may take a range of roles in relation to informal adult education, including direct delivery, strategic commissioning, shaping the new all age careers service, coordinating with the Work Programme and as key players in Local Enterprise Partnerships.

What does the Government do?

7. The government, through the Department for Business, Industry and Skills (BIS), provides financial support for informal adult education (which it mostly refers to as "community learning"). The government's support for community learning in Wiltshire is much lower than that provided to other comparable local authorities. Government funding to Wiltshire Council currently supports the provision of Family Learning which is focused upon improving the basic skill level of parents to enable them to support their children's learning.

8. BIS is reviewing its strategy to support community learning and is intending to use the public funding subsidy to support access, and progression in its widest sense, especially for people who are disadvantaged.
9. In the 2012/13 BIS will pilot different locally-based 'community learning trust' models to channel funding and lead the planning of local provision in cities, towns and rural settings. If this proves to be effective the model will be rolled out across England to begin full operation from summer 2013. The new trusts are intended to take account of the views of local government, local communities and local business leaders to ensure the purpose and objectives for the budget are implemented in ways that meet local need.

Why are we being asked about Informal Adult Learning now?

10. At its meeting in January, the council's cabinet decided to close Urchfont Manor by the end of September 2012 while recognising that future Adult Education Service provision, including local flexible delivery in line with the BIS proposals, will be determined by cabinet after consultation with service users, area boards, local communities and partners;
11. Wiltshire Council is taking this opportunity to undertake a review of its provision and support of informal adult education across the county.
12. This report seeks the views of the Area Boards on the council's future policy towards informal adult education.
13. The council is establishing a community campus in each community area. These premises could be used to offer accommodation for a variety of activities, including informal adult education.

Options for Consideration

14. Option 1 – Wiltshire Council to take no action in relation to informal adult education

The council does not have to get involved with Informal Adult Education. There are a number of adult education providers which are able to offer activities as and when they wish. Some receive government funding to support their provision while others rely upon payments by participants or support from other sources. The council has no current budget of its own to support informal adult education.

For:

Activities organised by Wiltshire College and other providers will continue
No financial risk to the council

Against:

Unable to seek government funding
Council and communities have little influence over what is offered
No continuation of activities run at Urchfont Manor College

15. Option 2 – Wiltshire Council to be a direct provider of informal adult education.

The council could continue to offer adult education direct to the public on a similar basis as the courses offered at Urchfont Manor College. The council would decide what would be offered, make all the arrangements and promote the courses. Unless a subsidy was available, the full cost would be charged to participants. Activities could be held on a residential basis, utilising suitable residential accommodation in the county, or on a non-residential basis.

For:

The council could use information from communities to decide what to offer
Some courses from Urchfont Manor College could continue in different venues
The council could ensure the quality of activities being provided.

Against:

Financial risk for the council
Depends upon the ability of participants to pay
The council will need to develop a system to organise courses, take bookings, etc.
May be seen as being in competition with other providers

16. Option 3 – Wiltshire Council to facilitate the provision of informal adult education at a local level.

Rather than be the organiser and provider of activities, the council could work through its network of area boards and community area networks to identify the demand for specific informal adult education provision in each community area. The demands will include provision for leisure learning and that needed to reach disadvantaged members of the community. The council could establish partnerships with adult education providers to share this information and meet this demand. Providers would be able to offer activities with reduced risk and in venues to suit the participants.

This approach would require the active involvement of members of the community area networks if it is to be delivered in a affordable way.

For:

Uses expertise and experience of other providers
Little financial risk to the council
Reduced financial risk to providers
Builds upon network of community areas
Providers and council able to bid for BIS funding

Against:

Level of activity may vary from one area to another
Will have to establish system to identify demand
Different providers use different systems

17. Option 4 – Wiltshire Council to coordinate and promote informal adult learning opportunities offered across the county.

Currently, every provider publishes their own prospectus and promotes their activities independently. With the support of education providers, it may be possible to collate this information to provide a single compendium of informal adult education in Wiltshire, both residential and non-residential. Such a publication (available on-line) could not only serve to improve access to informal adult education but may also encourage more education providers who would be able to promote their activities in a cost-effective way.

For:

Single source of information for participants
Joint promotion may increase take-up
Providers able to reach more people
Low cost to providers

Against:

Initial development costs
Difficulty in linking to providers' systems
Willingness of providers to contribute

What do you think?

18. The area board is invited to comment upon the options presented above.
19. The area board is invited to indicate which of the options it would wish to recommend to cabinet.

Next Steps

20. A questionnaire survey is available for completion by service users and members of the public.
21. The cabinet will receive a report in September 2012 on the outcome of the survey, together with the responses from area boards which will inform its decision on the council's strategy for informal adult education.

STEPHANIE DENOVAN
SERVICE DIRECTOR FOR SCHOOLS AND LEARNING

Report Author: Simon Burke
Head of Business and Commercial Services
Schools and Learning

Contact: Tel.: 01225 713840
simon.burke@wiltshire.gov.uk

Unpublished documents relied upon in the production of this report: None

Crime and Community Safety Briefing Paper
Tidworth Community Area Board
May 2012



1. Neighbourhood Policing

Sector Commander – Inspector Christian Lange
Team Sgt: Mark Freeman

Tidworth Town

Beat Manager – PC Jayne Wilby
PCSO – Mike Tryhorn

Ludgershall and Rural

Beat Manager – PC Michael Bayliss
PCSO – Maria Downham
PCSO – Philippa Royston

Wellington Academy – Safer Schools Partnership

PCSO – Aaron Heath

2. NPTs - Current Priorities & Consultation Opportunities:

Up-to-date details about Neighbourhood Policing Teams including team membership, current priorities and forthcoming community consultation events can be found on our Wiltshire Police Website.

□ Visit the new and improved website at: www.wiltshire.police.uk

3. Police Authority Representative: Gill Mortimer

Please contact via Wiltshire Police Authority Tel. 01380 734022 or
<http://www.wiltshire-pa.gov.uk/feedback.asp>

4. Performance and Other Local Issues

I would like to start by welcoming three new PCSOs to the Sector. Two of these will be joining the team in Amesbury and Aaron Heath has recently started as the new Safer Schools Partnership Officer at Wellington Academy. He will be a very welcome addition to the team based at Tidworth Police Station.

You will see from the table below that the figures are now being presented slightly differently with a new category known a 'victim based crime'. This is very much as it sounds and it is very pleasing to see that this type of crime has reduced by 13% over the same period the previous year. The most significant reduction was in violent crime which has fallen by 20%.

Domestic burglaries have risen slightly with two more victims than the previous year. The figures are still very low indeed when compared to other parts of Wiltshire.

Reports of anti-social behaviour are also seeing a slight increase. The Neighbourhood teams are working hard with partners in the MOD and other agencies to tackle this issue.

Tidworth Police have executed 5 warrants under the misuse of drugs act since the new year. These have all resulted in seizures of drugs and arrests being made. If you have any information relating to drugs please pass it to the NPT.

Christian Lange
Sector Commander for Amesbury and Tidworth

CRIME & DETECTIONS (May 2011 to April 2012 compared to previous year)

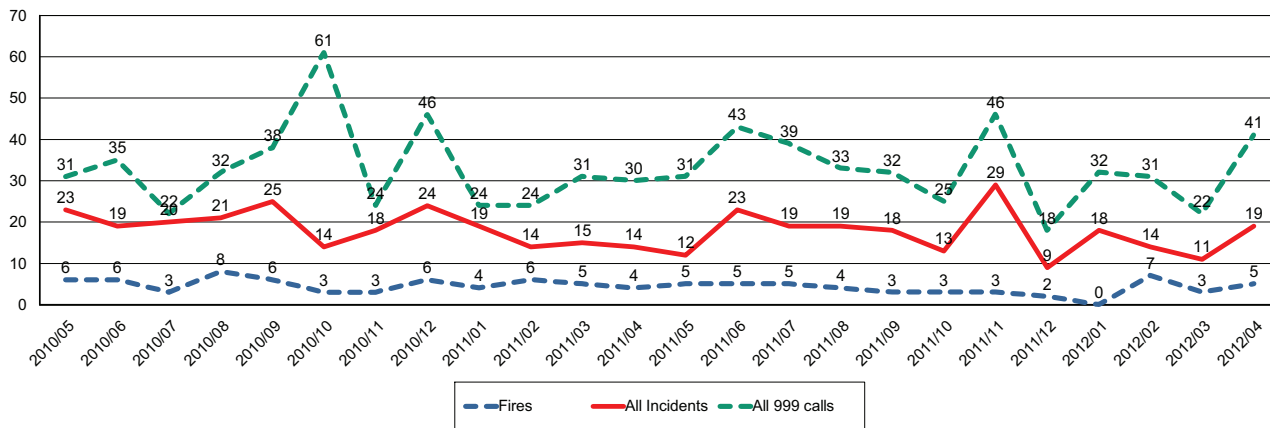
| EL Tidworth | Crime | | | | Detections* | |
|--|-----------------------|-----------------------|---------------|------------|-----------------------|-----------------------|
| | May 2010 - April 2011 | May 2011 - April 2012 | Volume Change | % Change | May 2010 - April 2011 | May 2011 - April 2012 |
| Victim Based Crime | 596 | 521 | -75 | -13% | 21% | 24% |
| Domestic Burglary | 15 | 17 | 2 | 13% | 7% | 0% |
| Non Domestic Burglary | 48 | 51 | 3 | 6% | 4% | 25% |
| Vehicle Crime | 60 | 60 | 0 | 0% | 8% | 15% |
| Criminal Damage & Arson | 141 | 121 | -20 | -14% | 18% | 26% |
| Violence Against The Person | 172 | 138 | -34 | -20% | 42% | 39% |
| ASB Incidents | 595 | 652 | 57 | 10% | | |
| <p>Wiltshire Police are compared against a group of 8 most similar forces. Wiltshire Police have performed in line with peers and better than average for Victim Based Crime and Violence Against the Person in the previous 12 month period (April 2011 - March 2012)</p> <p>* Detections include both Sanction Detections and Local Resolution</p> | | | | | | |



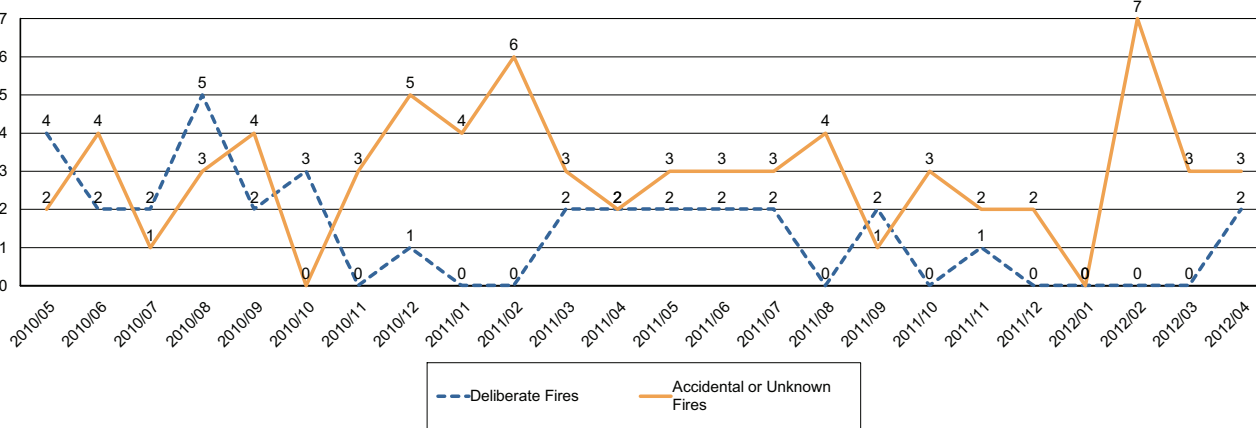
Report for Tidworth Area Board

The following is an update of Fire and Rescue Service activity up to and including April. It has been prepared using the latest information and is subject to change.

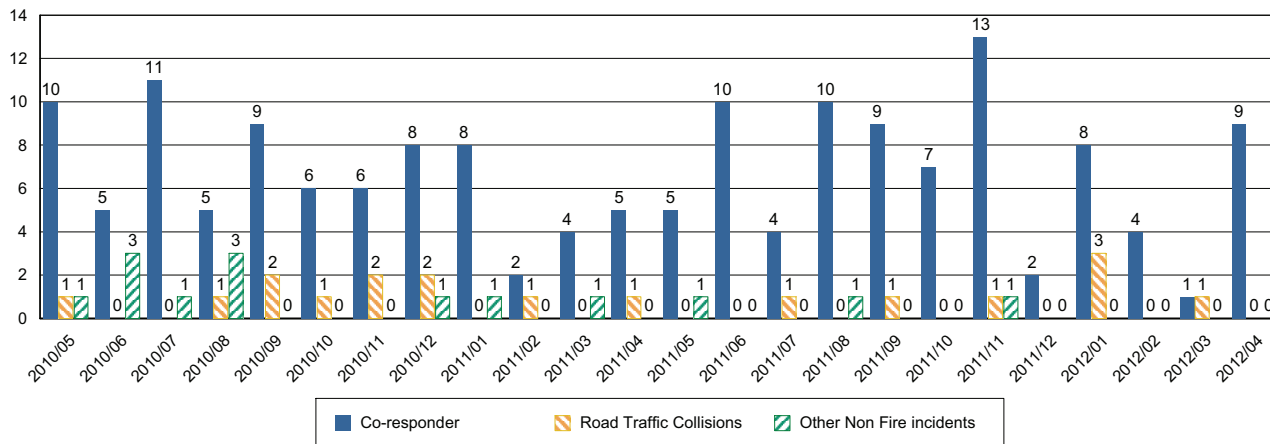
Incidents and Calls



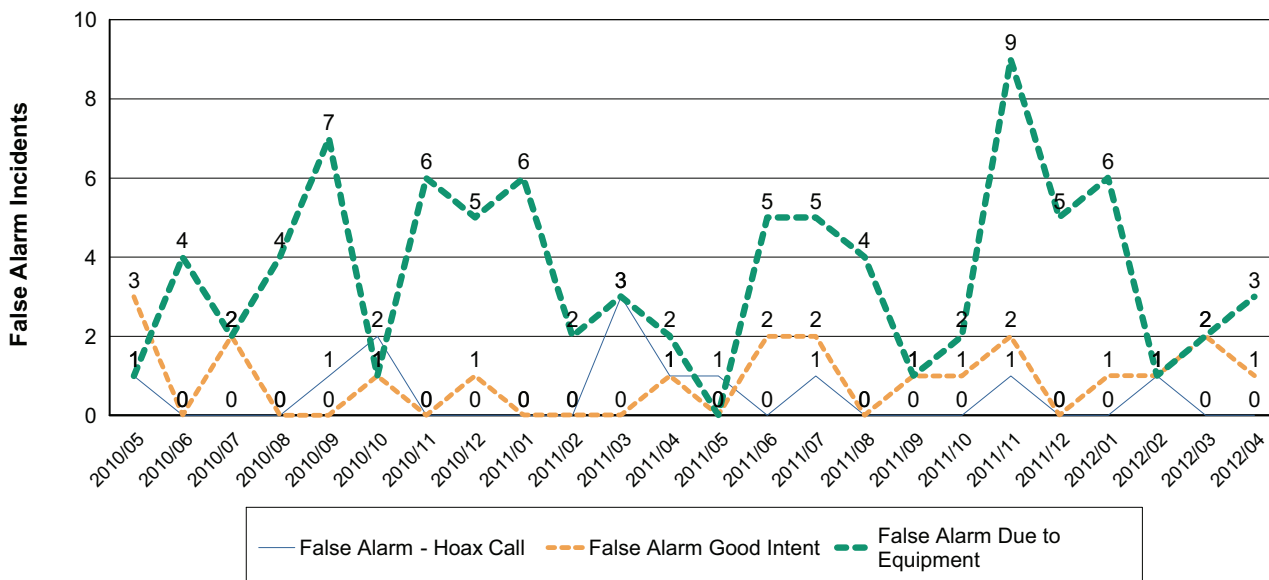
Fires by Cause



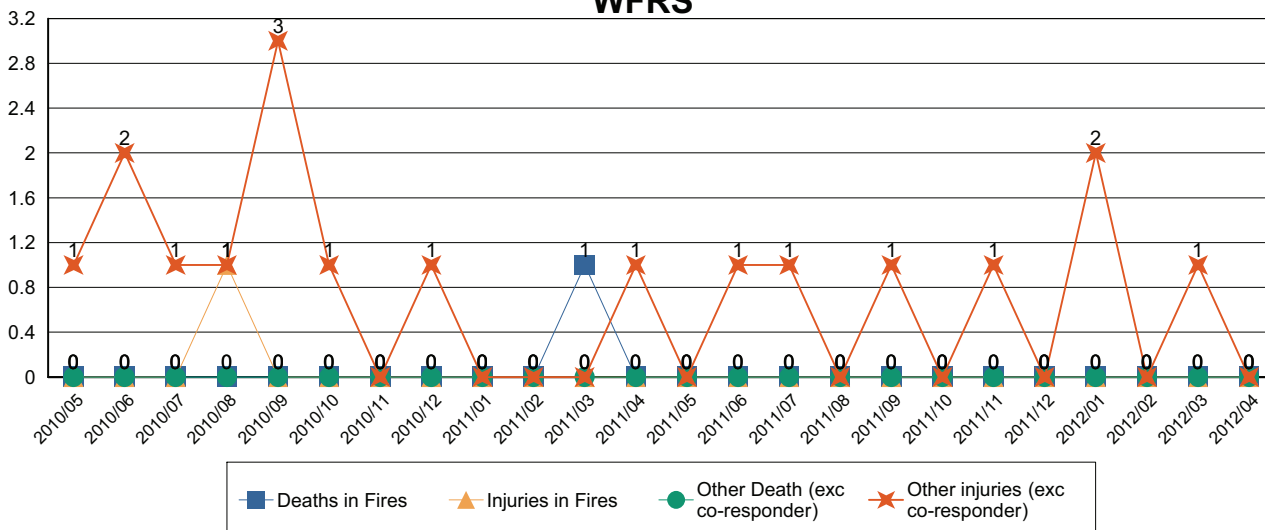
Non-Fire incidents attended by WFRS



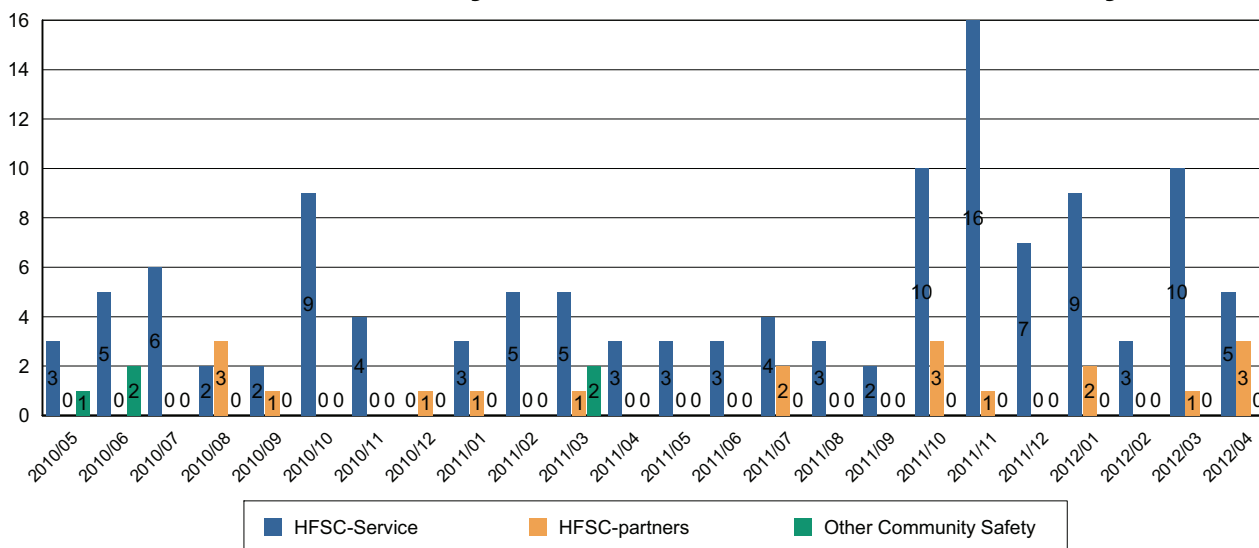
Number of False Alarm Incidents



Death & Injuries in incidents attended by WFRS



Home Fire Safety Checks and other domestic safety



Comments and Interventions overleaf

April update

Summary Care Record – your emergency care summary

The NHS in England is introducing the Summary Care Record, which will be used by doctors and nurses in the event of unscheduled or emergency care. The record will contain information about any medicines you are taking, allergies you suffer from and any bad reactions to medicines you have had, to ensure those caring for you have enough information to treat you safely. It is already being used successfully in many parts of the country and will affect the whole of the patient population of Wiltshire. More information is below:

People in Wiltshire will receive letters with information and a leaflet about the Summary Care Record from 16th April onwards.

The Summary Care Record can be very useful to health staff – particularly if you are taken ill or have an accident in an area where you do not live. Healthcare staff will be able to check your information so that they know what will be the best way to treat you if, for instance, you are allergic to a particular medicine.

Healthcare staff who can see your Summary Care Record:

- Need to be directly involved in caring for you;
- Need to have a smartcard with a chip and passcode (like a bank card and PIN)
- Will only see the information they need to do their job and
- Will have their details recorded

By law, everyone working for the NHS, or on behalf of the NHS, must respect your confidentiality and keep all information about you secure – and more information about this is contained in the leaflet you will receive.

As a patient you have a choice:

- **Yes I would like a Summary Care Record** – you do not need to do anything when you receive your letter, and a Summary Care Record will be created for you. If you have an accident, or need some emergency or unscheduled healthcare, healthcare staff will ask your permission before they look at your record, except in certain circumstances (for example if you are unconscious).
- **No I do not want a Summary Care Record** – a freepost opt out form will be included with your letter. **This form should be completed, sealed and returned, or alternatively you can hand it into your GP practice.** Additional copies of the opt out form can be picked up from your GP practice or requested from the dedicated NHS Summary Care Record Information line on **0300 123 3020.**

If you feel you would like more information to help you decide, you can telephone the dedicated NHS Summary Care Record Information Line on **0300 123 3020** or visit the website at **www.nhscarerecords.nhs.uk**, where you can find information in other formats and languages.

You can choose not to have a Summary Care Record and you can change your mind at any time by informing your GP practice.

If you are a parent or guardian of a child under 16 then you may wish to discuss this with them – they will automatically receive a Summary Care Record unless you opt them out.

Your Summary Care Record will be created over the next six months from receipt of your letter; if you choose not to have a Summary Care Record then you need to send the opt-out form back within 12 weeks from the date of your letter.

If you do nothing the NHS will assume that you are happy and create a Summary Care Record for you.

NHS Continuing Healthcare

Introduction of deadlines for requests for assessments of eligibility for cases during the period 2004-2012

On 15 March 2012, the Department of Health announced the introduction of deadlines for new cases which require assessment of eligibility for NHS Continuing Healthcare funding.

The deadlines apply to previously un-assessed periods of care, which occurred in the following time periods:

| Period | Deadline |
|----------------------------------|-------------------|
| 1 April 2004 – 30 September 2007 | 30 September 2012 |
| 1 October 2007 – 31 March 2011 | 30 September 2012 |
| 1 April 2011 – 31 March 2012 | 31 March 2013 |

If you think that this affects you or a family member, please contact the Continuing Healthcare Team at NHS Wiltshire for further information on how to notify the PCT of a request for assessment of eligibility. This notification should be given within the deadlines above. Some cases may be accepted after the dates outlined above if there are exceptional circumstances for doing so.

Contact the CHC team at NHS Wiltshire on **01380 733865** or **chcoffice@wiltshire.nhs.uk**

